

- Schedule
- Reschedule
- Cancel

**Lake Forest Community
High School District #115
1285 N. McKinley Rd.
Lake Forest, IL 60045**

DISTRICT CALENDAR

Athletic

East:
Fieldhouse E 1/3___ M 1/3___ W 1/3___ All___
Competition Gym___
Lindenmeyer Field___
Pool___
Metcalf Center Foyer___

West:
Soccer Field 1___ 2___ 3___ 4___
Tennis Courts___
North Gym___
South Gym___

East

RMA___, Foyer___, David Miller Theatre___, Library Media Center
___ Rm.#___, Commons___, Upper___, Lower___
Student Dining Room___ Other___

West

Seminar Rooms: A___, B___, C___, Board Room___
**PLEASE NOTE: ATTENDEES MEETING AT WEST CAMPUS
MUST PARK & ENTER BY BLUE AWNING AT SW CORNER OF
BUILDING.**

Name Of Event	
Sponsor	
Date (S)	
EVENT Start /EndTime	From _____ A.M. or P.M. To _____ A.M. or P.M.

EQUIPMENT REQUIRED

- VCR /DVD
- Computers (Not Avail. At West Campus) Comp/Tech please specify
- LCD Projector
- Overhead Projector
- Microphone
- Internet Access
- Podium
- Easel
- Screen
- Coffee

ROOM SETUP

Special Set Up Required (please describe) _____

(please attach diagram if extra space for set up is needed)

No Set up Required

ADDITIONAL INFORMATION

Of people attending _____ #Of parking spaces needed _____
Requested by _____ Phone Number _____
Date of Request (For Office Use) _____ Email _____

EMAIL FORM TO: Susan Harmon – Athletic Department sharmon@lfschools.net	FOR FOOD SERVICE: You must contact DAN LAMBERT 847-582-7771 dlambert@lfschools.net
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